

AGM MEETING MINUTES, 27 APRIL 2025

2025 ANNUAL GENERAL MEETING OF ENGLAND TOUCH ASSOCIATION LIMITED (COMPANY NUMBER 07164624)

Date: 27 April 2025, 9.30am to 10.05am

Venue: Zoom call

The following were present at the meeting:

Name	Capacity
Tim Loveridge	ETA Chair
Vince Mayne	ETA CEO
Will Tenbroeke	ETA Finance Director
Justin Conway	ETA Non-Executive Director; Club – London Scorpions
Emi Beredgo	ETA Non-Executive Director
Alison Devlin	ETA Company Secretary
Rich King	ETA Membership Secretary
Adrian Twigg	Club – Bedford Eagles
Clive Lovering	Club – Chester Cheetahs
Robin Wilkinson	Club – East Coast Panthers
Erik Cerne	Club – Galaxy Touch
Ash Grimsey	Club – Horsham Tigers
James Berkeley	Club – London Vipers
David Mellor	Club – Nottingham Touch
Michael Abromowitz	League – In2Touch
Chris Simon	League – Nottingham Touch Leagues
Sammie Philips	Observer
Kathy Van de Rijt	Observer
Julian Edwards	Observer

1. Welcome and Introduction

Tim Loveridge (ETA Chair) chaired the meeting and welcomed everyone. The meeting started at 9.30am.

2. Apologies

Apologies were received from:

- Birmingham Bulls Touch Club
- Nails & Touch Club
- Scarborough Typhoons Touch Club
- RVC University Touch Club

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3. Registration and accreditation of nominated delegates

There were no proxy votes received.

There were 15 Voting Members present in the meeting:

Voting Member	Voting Representative	Votes
Club – Bedford Eagles	Adrian Twigg	1
Club – Chester Cheetahs	Clive Lovering	1
Club – East Coast Panthers	Robin Wilkinson	1
Club – Galaxy Touch	Erik Cerne	1
Club – Horsham Tigers	Ash Grimsey	1
Club – London Scorpions	Justin Conway	1
Club – London Vipers	James Berkeley	1
Club – Nottingham Touch	David Mellor	1
League – In2Touch	Michael Abromowitz	1
League - Nottingham Touch Leagues	Chris Simon	1
ETA Board	Vince Mayne	1
ETA Board	Will Tenbroeke	1
ETA Board	Tim Loveridge	1
ETA Board	Justin Conway	1
ETA Board	Emi Beredugo	1
Observer	Alison Devlin	0
Observer	Julian Edwards	0
Observer	Rich King	0
Observer	Sammie Phillips	0
Observer	Kathy Van de Rijt	0

In accordance with Article of Association 30.2, the meeting was quorate (*quorum is 10*).

4. Receive and consider the minutes of the 2024 AGM

The minutes were proposed by Tim Loveridge and seconded by Will Tenbroeke as being a true and accurate record. The minutes were approved.

5. Receive and consider the Annual Report

The Annual Report was made available to the members in advance of the meeting. The Chair provided a brief summary of the Annual Report.

2023/24 was a massive year for England Touch. The main event was the Touch World Cup which was a magnificent effort both on and off the field for ETA. Tim gave particular thanks to Chris Simon, Sammie Philips, Kathy Van de Rijt and Louis Treays as well as the many volunteers involved. England were very successful on the field, winning 10 medals (2 silver; 8 bronze). The W40s were the first

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team besides Australia to beat NZ at a World Cup. ETA also achieved its first medals in the mixed and womens opens categories.

Chris Simon has since left ETA and joined FIT. Tim thanked Chris for all his efforts over 5 years as CEO of ETA and his achievements, particularly delivering such a successful World Cup. Amy Gardner and Emma Hardaker have recently stood down as directors of ETA. Tim thanked them for their contribution and invaluable advice over their time with ETA. Vince Mayne joined ETA as our new CEO at the end of 2024 and Tim formally welcomed him.

Tim noted that beside the world cup, ETA also had success at the 2024 junior touch championships in Vichy. Teams were entered in all 6 categories and we achieved 5 gold and 1 silver medal. Tim thanked the HP team for their work and dedication across management, logistics, coaching and physio.

2024 also saw focus outside of the HP arena, in particular growing the game of Touch in schools. This was demonstrated through the engagement of 1200 players from over 70 schools who attended sessions around TWC. ETA continues this work through partnerships with organisations including Try Sports delivering coaching in schools. ETA continues to go from strength to strength in universities. Tim noted his thanks to Jack Harris for his support. Jack has now moved from university liaison manager to referee manager.

Finally Tim acknowledged that ETA could not operate without its countless volunteers including over 500 coaches and our referees. We had 18 referees from ETA at TWC with several achieving their level 5 qualification.

There were no questions.

6. Receive and consider the ETA accounts

The draft final P&L and balance sheet were included in the Annual Report made available to the members in advance. The Finance Director (Will Tenbroeke) provided a brief summary

Will started by echoed his thanks to the numerous volunteers who help in the admin space behind the scenes and who have contributed to ETA being in an improved financial position.

Will noted that the 2024 results are heavily swayed by the impact of TWC. Revenue for the year was £1.5m, of which £900k related to TWC. Leaving aside TWC, our financial performance was commensurate with prior year at around £600k.

Will noted that we ended the year with a surplus £19k, the first time the organisation has ended the year with a surplus since 2019 as Covid almost entirely drained our reserves. Will noted that negotiations with HMRC are ongoing around our VAT status and the outcome will likely impact our results. However, Will is confident ETA will still have a surplus once this has concluded.

Looking at the Balance Sheet we had cash in the bank at end 2024 of nearly £100k. Year end is the peak of the cash cycle. However, the intention moving forward is to maintain reserves at least £100k to allow for 6 months of operation should event like the pandemic arise.

There were no questions.

7. Appointment of Chair

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The Chair position was up for reappointment. Tim Loveridge had indicated his willingness to be reappointed and there were no other applicants. His reappointment had been confirmed by the nominations committee and the board. This position is not required to be confirmed by members according to the Articles of Association. The Company Secretary declared Tim to be duly reappointed as Chair of ETA for the coming year.

8. Appointment of directors

The ETA currently has 10 directors, being a mix of appointed and executive positions. Of the 3 elected NED positions, 2 were due for re-election with the incumbents indicating that they were willing to stand: Emu Beredugo (1st re-election) and Justin Conway (2nd re-election). Tim noted that elected directors can be reappointed for a maximum of 3 terms.

Applications had also been received from Tom Morton, Sarah Bellew, David Marshall and Jonathan Tallant.

Voting was opened to the voting members present. The following were confirmed as elected as Non-Executive Directors of ETA:

- Emi Beredugo
- Justin Conway
- Sarah Bellew

Tim congratulated the directors on their election / re-election. Tim will contact Sarah and an announcement to members will be made later this week.

Tim noted that 2 appointed director positions are also vacant and will be discussed at the upcoming Board meeting next week. There may be an opportunity to approve one or more of the candidates as appointed directors, depending on how their skills fill priorities required by the Board.

It was also noted that ETA is considering appointing a research group. In particular there is interest in asking Professor Jonathan Tallant to lead a group together with a number of other individuals from academic institutions with connections to ETA.

9. Closure of the meeting at 10.05am

All members were invited to stay for an informal Q&A with the Board.
