

Task Description



Title: Schools Development Officer (SDO)

Overview: The England Touch Association (ETA) is the National Governing Body for Touch in England and our goal is to grow and sustain the sport. Our focus is to develop the game, grow participation and help more people to play Touch, more often.

Role purpose: The SDO role will help to establish opportunities for schools to be introduced to Touch across an agreed region. As well as developing school tournaments and develop pathways to clubs and ETA high performance, across an agreed region.

The key responsibilities will be (across an agreed region i.e. North, Midlands, South):

- To fulfil the ETA schools strategy to introduce and develop school Touch players.
- Regionally lead on introducing new schools to Touch.
- Lead or facilitating inter school games and tournaments.
- Facilitate teacher and pupil development, up skilling both to play a higher standard of Touch.
- Liaise with local Touch clubs to encourage coaches to establish school exit routes into their clubs.
- Introduce schools to the National School Touch Tournament.

Experience: At least one year's experience in coaching development. Knowledge of schools systems and club networks in your region is important. Touch coaching qualifications or willingness to complete them.

Hours required: 1-2 hours per week.

Locations: Work from home and various locations as and when required.

Contract type: Appointed by the Board on a one-year contract with the opportunity for one-year extension.

Salary: Voluntary, with reasonable expenses paid.

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Skills and Qualities:

Person specification	E	D
Proven track record of coaching or working in schools.	X	
Event planning and with high organisation skills .	X	
Excellent personal skills, with the ability to communicate between players, parents, clubs and schools.	X	
Be able to deliver fun and exciting taster sessions and teacher training modules	X	

Scope of job/key elements:

Main Duties and Job Accountabilities	Measures and Input Required
Strategy	Assist in the ETA national strategy to develop regional school Touch. To introduce schools/pupils to Touch and assist them to develop with club links and inter school tournaments.
Wellbeing	Liaise regularly with the ETA school liaison officer and other School Development Officers to ensure the national strategy is being achieved.
Reporting	Develop and conduct research on your region and then introduce a plan to achieve the schools strategy. Report back on achievements and encourage other regions to learn from your gains.

How to apply

To apply please send a CV and covering letter, which clearly explains what your skills and experience will bring to this role, to England Touch Association Development Director on Development@englandtouch.org.uk

Closing Date for Applications: midnight Wednesday 31st October 2018. Phone interviews for short-listed candidates will follow.

For an informal chat please feel free to get in touch with Ian Boyd on 07814 968210 or Development@englandtouch.org.uk